



CITY OF KENORA
COMMITTEE OF THE WHOLE
A G E N D A

Tuesday, April 6, 2004
City Hall Council Chambers – 4:00 p.m.

A. Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-law at its April 13 meeting:-

*To establish Rules of Order and Procedures
for the Council of the City of Kenora.*

B. Resolutions prepared for TUESDAY, April 13/2004:-

- *Confirm Minutes*
- *Approval of Accounts*
- *Confirmatory By-law*
- *Adjournment*

C. DECLARATION OF PECUNIARY INTEREST

D. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION – Councillor R. McMillan

NO.	REPORT SUBJECT	DISPOSITION
1.	Council Governance Structure
2.	Tunnel Island Legacy Project-Resolution Liaison Committee Update
3.	Kenora & District Dog Club Inc. – In-kind Contribution
	RECOMMENDATION:	
	THAT Council not approve the request from the Kenora & District Dog Club, Inc. for a waiver of the rental fee of the Keewatin Arena for the 2004 Annual Championship Show.	
4.	Kenora Safe Grad – 2004
	RECOMMENDATION:	
	THAT Council for the City of Kenora consider the City’s gift to a night to remember to be the use of the Kenora Recreation center and its associated resources at no cost or a the very least a grant to offset the costs associated to the rental of this complex.	
5.	Interim Appointment – Northwestern Health Unit Rep.
6.	Arthritis Society Joints in Motion – Stuffer
	RECOMMENDATION:	

THAT the attached stuffer be approved for inclusion in the City hydro/sewer/water bills; and further

THAT the \$.05 stuffer fee be applied in accordance with Council policy.

7. Management Agreement – Harbourfront/Keewatin Docks

RECOMMENDATION:

THAT Council give three readings to a by-law authorizing the execution of a five-year lease between Her Majesty the Queen, represented by the Minister of Fisheries and Oceans (Small Craft Harbours Branch) and the Corporation of the City of Kenora.

8. Letter of Understanding – CUPE Local 191

RECOMMENDATION:

THAT Council of the City of Kenora approve the attached Letter of Understanding; and further

THAT three readings be given to a by-law for this purpose.

9. 2004 Levy – Business Improvement Area

RECOMMENDATION:

THAT Council of the City of Kenora, in accordance with Section 205(2) of the Municipal Act, 2001, approve the 2004 budget as submitted by the Kenora Harbourfront Centre Business Improvement Zone in the amount of \$50,000; and further

THAT the City of Kenora, in accordance with Section 208(1) of the Municipal Act, 2001 raise the amount requested by special charge against the business property class properties as identified by Bylaw No. 166-2003.

10. Section 357 – Cancellation and Refund of Taxes

RECOMMENDATION:

THAT the Section 357 tax adjustments totalling \$5,526.55 with resulting refunds of \$5,526.55 be approved.

11. 2004 Municipal Councillor Program – Module Two

RECOMMENDATION:

THAT authorization be hereby given for the following to attend the April 14, 2004 Effective Municipal Councillor Program (Module Two) taking place in Thunder Bay, ON:-

AND FURTHER THAT all eligible expenses be hereby authorized.

12. 2004 AMO Conference – Ottawa, ON

RECOMMENDATION:

THAT authorization be hereby given for the following to attend the 2004 AMO Conference taking place August 22 to 25, 2004 in Ottawa, ON:-

AND FURTHER THAT all eligible expenses be hereby authorized.

13. 2004 Budgets

RECOMMENDATIONS:

i) THAT the City of Kenora 2004 Municipal Five Year Capital Plan as further reviewed and amended by the Budget Committee be approved, and further

THAT Resolution #9 dated 26 January 2004 be hereby revoked.

ii) THAT Council approve the 2004 operating budget as amended by the Budget Committee of Council.

iii) THAT Council give three readings to a by-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2004.

iv) THAT Council give three readings to a by-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2004.

**14. Various Proclamations: "Earth Week"
"National Day of Mourning"
"Sexual Assault Awareness Month"
"Nursing Week"**

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the following in and for the City of Kenora:

- the week of April 22 to 29 as "Earth Week"
- Wednesday, April 28 as "National Day of Mourning"
- the month of May as "Sexual Assault Awareness Month"
- the week of May 10 to 16 as "Nursing Week"

15. Request for City Flag – Broomball Tournament

RECOMMENDATION:

THAT Council acknowledge the great opportunity and thank those individuals for representing the City of Kenora as they attend the National Broomball Tournament being held in Australia April 18 – April 28th; and

THAT the previously donated items by the City represent Council’s support for this event and regrettably no other donations can be made for this purpose; and further

THAT Council extends best wishes to the individuals at the Tournament in Australia.

16. Agreement of Purchase & Sale – First Pro

COMMUNITY SERVICES COMMITTEE – Councillor T. Szajewski

NO.	REPORT SUBJECT	DISPOSITION
1.	Wellness Centre Information Report	Ongoing
2.	Summer Students/Museum

RECOMMENDATION:

THAT Council of the City of Kenora approve the hiring of two summer students for the Lake of the Woods Museum for the months of July and August 2004; and further

THAT the Museum Director be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations.

3. Extension of Agreement with Aulneau – Docking

RECOMMENDATION:

THAT Council of the City of Kenora extend the agreement to manage the City Wharf Agreement for Public Docking for the 2004 operating season with the following conditions:

THAT the proposal from the Aulneau Adventure Tours based on a fee structure of 40% seasonal docking revenue and 50% of overnight docking revenue be accepted; and

THAT an agreement be presented to ratify this Wharf Management with Aulneau Adventure Tours; and further

THAT a long term plan for future management of the Wharf Agreement and the City Mooring Ball System be developed and implemented for the 2005 operating season.

4. Kenora Market Square – By-law for Lease

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize a Lease Amending Agreement between 3734651 Manitoba Ltd. and the Corporation of the City of Kenora for the provision of office space for Ontario Works.

5. By-law to establish a Leisure Services Committee

RECOMMENDATION:

THAT as recommended by the Leisure Services Committee, previously known as the Parks & Facilities Committee, Council give three readings to a by-law to formally establish the Leisure Services Committee and to repeal existing By-law No. 23-2000; and further

THAT this by-law takes effect and comes into force upon third and final reading thereof.

EMERGENCY SERVICES – Councillor I. Parkes

NO.	REPORT SUBJECT	DISPOSITION
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No Reports.

OPERATIONS COMMITTEE – Councillor A. Poirier

NO.	REPORT SUBJECT	DISPOSITION
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1.	Public Works Re-location Information Report	Ongoing
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2.	Evergreen School Crossing Options Awaiting recommendation from Operations Committee	HOLD
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3.	Traffic Amendment (#27/04)-TowAway Zone 6th Ave. @ Park	HOLD
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RECOMMENDATION:

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
Add:	6 th Ave. South	From Park Street southerly to the lane	East	Anytime

4. Laurensen Lake Petition – Highway 17 East Development

5. Dominion Construction Contract

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora enters into the attached contract with Dominion Construction for the design and construction of the Public Works/Operations building on Barsky’s Hill for \$5,999.388.00 + applicable taxes; and further

THAT the Mayor and Clerk be authorized to enter into an agreement with Dominion Construction.

6. Municipality of Machin – Building Inspection

RECOMMENDATION:

THAT the request from the Municipality of Machin for the City of Kenora to provide Building Inspection services to that municipality be denied at this time.

7. Urban Street Line Painting Tender

RECOMMENDATION:

THAT the only tender received for the 2004 Urban Street Line Painting be awarded to Rite-Way Decorators in the amount of \$49,411.00 GST included) and an hourly rate for extra work in the amount of \$47.50 (plus GST).

8. Highway Road Marking Painting Tender

RECOMMENDATION:

THAT the following quotations for the 2004 Highway Road Marking Painting, be received:-

Rite-Way Decorators	\$253.50/km	\$34,702.88
Terrio Road Marking	235.00/km	32,170.33
North-West Lines Ltd.	232.00/km	31,759.64

AND further that the quotation submitted by North-West Lines Ltd., in the amount of \$31,759.64 (taxes excluded), be hereby accepted.

9. Summer Students

RECOMMENDATION:

THAT a combined total compliment of 9 summer students be allocated to the Engineering, Roadways, Solid Waste, Fleet, Water & Sewer Departments respectively of Operations for the year 2004; and further

THAT the Operations Manager be authorized to fill the respective positions and to establish the employment terms of reference and duration in consultation with Human Resources according to Municipal hiring practices and regulation.

10. Lifeline Retrieval System

RECOMMENDATION:

THAT the following quotations, for the supply of one Lifeline Retrieval System, be received:-

Acklands Grainger Inc.	\$3,209.92
Superior Safety	\$3,718.19

AND further that the quotation submitted by Acklands Grainger Inc., in the amount of \$3,209.92, be hereby accepted.

11. Transmitter Rd. Crossing – Engineer Services

RECOMMENDATION:

THAT the following quotations, for detailed engineering design and contract administration of the CPR crossing located at the Transmitter Road, be received:-

ENL	\$37,373.00
Wardrop	\$41,840.00
KGS Group	\$37,361.00

AND further that the quotation submitted by KGS, in the amount of \$37,361.00 be hereby accepted.

12. Tender – Sewer and Water Pick-up Truck

RECOMMENDATION:

THAT the following quotations, for a ½ Ton Pick-up for the Sewer and Water Department, be received:-

Dingwall Ford	\$27,600.00
Derouard Motors	\$26,740.95
Kantola Motors	\$23,634.80
Bayview Toyota	\$27,578.73

AND further that the quotation submitted by Kantola Motors, in the amount of \$23,634.80, be hereby accepted.

PROPERTY & PLANNING COMMITTEE – Councillor C. Wasacase

NO.	REPORT SUBJECT	DISPOSITION
1.	Sioux Narrows-Nestor Falls Service Agreement	HOLD

RECOMMENDATION:

THAT the City of Kenora enters into a service agreement with the Township of Sioux Narrows-Nestor Falls for the provision of planning, engineering and building advisory services, for the year 2004.

2. Application for Zoning Amendment – Log Cabin

(and letters of support)

3. Development Agreement: Dan & Loretta Williams

RECOMMENDATION:

THAT the Council of the City of Kenora give three readings to a by-law for the purpose of entering into a development agreement with Dan and Loretta Williams for the upgrade of the Williams Road in order to meet the conditions of approval for the creation of a new lot on Black Sturgeon Lake.

4. Transfer of portion of Beauty Bay Road to City of Kenora

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora accepts a portion of the Beauty Bay Road, more particularly described as Parts 2 and 3 of Plan 23R-4501, as a highway for public purposes; and

THAT Parts 4, 5 and 6 of Plan 23R-4501 are transferred together in order to ensure access to Part 2 of Plan 23R-4147; and further

THAT in keeping with policy, the City of Kenora will not be responsible for any costs associated with these transfers of property.

5. Sale of land to Radcliffe – HOLD for April 26 meeting 3 wks. Advertising

UTILITIES & COMMUNICATIONS COMMITTEE – Councillor L. Compton

NO.	REPORT SUBJECT	DISPOSITION
1.	K.M.T.S. Information Report	Ongoing

OTHER BUSINESS

Motion required adjourning to Closed Meeting:

Moved by , Seconded by , and Carried:-

THAT this meeting be now declared closed at p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- Security of municipal property.